

Please submit all completed St. Vincent's Radiologic Technology Program application documents including this page in one package. It is suggested that you either use U.S. Mail as "return receipt requested" or hand deliver to verify receipt before May 15 of the year for which you are applying for July admission. No application is accepted after May 15. You may email karen.nevins@jaxhealth.com before May 15 to verify receipt. Late submission will not be accepted.

***Radiologic Technology Program Director
Medical Sciences Education Department
1 Shircliff Way
Jacksonville, Florida 32204***

This checklist validates that all sections of the application listed below are included in the package, and that the applicant meets all minimum requirements. Incomplete applications will not be considered.

<i>Check to indicate enclosed:</i>	
	Non refundable application fee (check or money order) for \$25 payable to St. Vincent's Medical Center. Please do not send cash.
	Completed and signed St. Vincent's program application.
	Return three (3) completed SVMC reference forms; it is suggested that one be completed by a current or previous employer, one from a teacher, coach, clergy or mentor and one from a supervisor or manager. It is not advisable to use a friend or family member for a reference. Sign, seal and return to the program director in individual envelopes with your application material.
	One page resume listing applicant's name, address, email address, phone number(s), all education institutions/degree/dates, etc., and all employers with address and positions/dates of employment within past five years.
	Send a 500 word HAND WRITTEN (not printed or typed) autobiographical sketch describing applicant's general background and reasons for selecting radiography as career
	Signed verification from St. Vincent's clinical instructor, or letterhead verification from another radiology department manager, documenting applicant's observation experience of a medical centers radiology department. The observation must be at least four hours. This experience must occur within the two years immediately preceding the May 15 application deadline. Call SVMC Clinical Coordinator no later than February 15 at 308-4144 to schedule a shadow observation during weekday hours.
	Unopened official high school, technical school and college transcripts sealed in original envelopes from all secondary and postsecondary institutions attended must be received before the deadline. No unofficial or opened transcripts will be accepted.
	AA, AS, AAS, or higher degree is required to apply.
	Current American Heart Association BLS for health care providers CPR certification is required.

<i>List GPA:</i>	<i>Transcripts showing evidence the following minimum requirements have been met:</i>
	<ul style="list-style-type: none"> • Minimum 2.8 cumulative total GPA high school and college.
<i>Grade & date of completion:</i>	<i>All the following completed with final grade of C or higher within past five years:</i>
	<ul style="list-style-type: none"> ▪ Intermediate Algebra (MAT 1033 or higher) College Algebra is preferred. ▪ Introduction to Speech Communication or Speech for Business and the Professions ▪ Introduction to Computer Concepts CGS college prefix – Computer programming may not be considered ▪ Human Relations, General Psychology, or Human Growth and Development ▪ General Physics, General Chemistry, Anatomy and Physiology I, or Biology • Humanities

Before consideration for admission, any student who has been charged with, plead guilty or no contest to, or been sentenced for any criminal offense in any state must contact the American Registry of Radiologic Technologists regarding this offense. The final order of the American Registry of Radiologic Technologists will determine the student's admission and progression in Radiology courses. *The final order must be included with the Application for admission to the Program.* The American Registry of Radiologic Technologists reserves the right to disapprove the writing of the National Registry to persons having been convicted of a felony or misdemeanor.

The American Registry of Radiologic Technologists®

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www.arrt.org